ASSOCIATE OPPORTUNITIES The Hilton Family



















An Equal Opportunity Employer Supporting a Drug Free Workplace EOE/AA/M/F/D/V

JOB OPPORTUNITIES FOR THE WEEK OF 7/22/2011 THROUGH 7/28/2011



Applications are accepted ONLY for positions identified on this listing not on hold All full time positions include medical, dental, vision, life, and 401(k). Applications are accepted M-F 8-5 in the Human Resources Office. Drug Testing and Background Investigations are a condition of employment. Applications must be filled out COMPLETELY to be considered. Applications will be considered only if minimum qualifications are met. See a Human Resources Representative if you have any questions or need assistance.

RESTAURANT

RIVERSIDE GRILL SERVER PT \$3.35 + TIPS. Serve guests, side work, and other duties as assigned by supervisor.

MINIMUM QUALIFICATIONS: MUST BE AT LEAST 19 YEARS OF AGE. MINIMUM SIX MONTHS SERVING OR CUSTOMER SERVICE EXPERIENCE REQUIRED. BE ABLE TO WORK IN A FAST-PACED ENVIRONMENT AND MULTI-TASK. MUST BE ABLE TO STAND FOR LONG PERIODS OF TIME AND WALK LONG DISTANCES. MUST BE ABLE TO LIFT AND CARRY A MINIMUM OF 25 POUNDS. MUST BE ABLE TO WORK NIGHTS, WEEKENDS AND HOLIDAYS, AND BE HIGHLY FLEXIBLE IN SCHEDULING. MUST POSSESS POSITIVE ATTITUDE AND BE OUTGOING. MUST BE ABLE AND WILLING TO HANDLE GUEST COMPLAINTS EFFECTIVELY. TIPS CERTIFICATION PREFERRED.

<u>RESTAURANT SUPERVISOR FT- \$10.00-\$10.50/HR AFTER 90 DAYS.</u> Trains restaurant associates. Assists Restaurant Manager in scheduling, evaluating performance, and maintaining inventory. Fill in for positions as necessary.

MINIMUM QUALIFICATIONS: MINIMUM ONE YEAR EXPERIENCE IN A SUPERVISORY POSITION. MINIMUM OF TWO YEARS FOOD SERVICE EXPERIENCE. MUST BE ABLE TO STAND FOR LONG PERIODS OF TIME AND WALK LONG DISTANCES. MUST BE ABLE TO LIFT AND CARRY A MINIMUM OF 30 POUNDS. MUST BE HIGHLY FLEXIBLE IN SCHEDULING INCLUDING NIGHTS, WEEKENDS, & HOLIDAYS. TIPS CERTIFICATION PREFERRED.

KITCHEN

<u>SERVICE COOK PT \$8.50/HR - \$9.00/HR AFTER 90 DAYS.</u> Prepare all foods as ordered by guests, both hot and cold. Prepare all supplies – both food and non-food as needed daily. Clean, organize, stock, and rotate all work areas and other duties as assigned by supervisors.

MINIMUM QUALIFICATIONS: MINIMUM ONE YEAR HIGH VOLUME/HIGH QUALITY COOKING EXPERIENCE REQUIRED. MINIMUM SIX MONTHS OF A LA CARTE DINING EXPERIENCE REQUIRED. MUST BE TEAM ORIENTED, SELF MOTIVATED, AND ENERGETIC. MUST HAVE A PROFESSIONAL APPEARANCE AND BEHAVIOR. ABILITY TO PERFORM BASIC COOKING SKILLS (GRILL, SAUTÉ, DEEP FRY, FLAT TOP) AND HAVE BASIC KNIFE SKILLS. MUST BE ABLE TO READ & PRODUCE ORDERS AS PLACED. MUST BE FLEXIBLE IN SCHEDULING, HOURS WILL VARY. ABLE TO WORK NIGHTS, WEEKENDS, & HOLIDAYS.

FRONT DESK

ON HOLD FRONT DESK AGENT PT \$8.00/HR - \$8.35/HR AFTER 90 DAYS. Assist guest check-in's/check-out's, cash handling, posting changes, guest interaction, communicate knowledge of all hotel rates and promotions, PBX responsibilities, and other duties assigned by desk supervisor.

MINIMUM QUALIFICATIONS: MINIMUM ONE YEAR DIRECT CUSTOMER SERVICE EXPERIENCE REQUIRED, FRONT DESK EXPERIENCE PREFERRED. SIX MONTHS OF COMPUTER EXPERIENCE REQUIRED. STRONG CUSTOMER SERVICE SKILLS, NEAT APPEARANCE, AND PLEASANT HOSPITABLE ATTITUDE. MUST BE ABLE TO WORK NIGHTS, WEEKENDS, AND HOLIDAYS. MUST BE FLEXIBLE IN SCHEDULING. MUST BE ABLE TO COMMUNICATE EFFECTIVELY AND BE ABLE TO PROBLEM-SOLVE. MUST HAVE AN OUTGOING & POSITIVE DEMEANOR. OnQ EXPERIENCE PREFERRED.